

Annexure 'IV'

Name of the Industry : _____

Address : _____

Phone Number : _____

PRE – RECEIPT (in Triplicate)

Received a sum of Rs. _____ (Rupees _____)

_____ from the Development Commissioner
(Micro, Small & Medium Enterprises) towards the reimbursement of expenses incurred for
obtaining International Quality Certification ISO – 9001 / ISO – 14001/HACCP/HACCP.

Rubber Stamp of the Unit

*Signature of the Authorized Person (on Revenue Stamp)

(B) FOR OFFICE USE ONLY

Passed for the payment for Rs. _____ (Rupees _____)

_____) Vide sanction No. _____

_____ dated _____.

Director

Micro, Small & Medium Enterprises, DI

_____ (Place)

Note: Please read the instructions on pre-page carefully before filling this Annexure IV i.e. Pre-Receipt.

INSTRUCTIONS

Note: - Please follow the following instructions while preparing this Annexure IV given in next page.

1. Please ensure you prepare the Annexure in A-4 size paper only.
2. Please ensure you give Annexure IV in triplicate.
3. Please type the name of your industry, full address and telephone numbers as indicated in the sample format, in the portion marked A.
4. Please do not fill in the amount in the pre-receipt. Leave the portion blank. The office will fill it up after calculating the amount due to you.
5. Please ensure the authorized person of your unit signs at the places indicated for signatures of the authorized person on revenue stamp.
6. Please type portion 'B' yourself in the A-4 size paper as indicated in the format.
7. Office of the Director MSME-DIs will fill up the amount and the sanction no. in the spaces provided for the same.